

# Eastling Parish Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Annual Meeting of the Parish Council** will be held in **Eastling Village Hall, Wednesday 10 May 2017 at 6.30pm** when it is proposed to transact the following business:

## **1. Election of Chairman**

To elect a Chairman and receive their Declaration of Acceptance of Office

## **2. Apologies**

To receive and accept apologies for absence.

## **3. Declarations of interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Eastling Parish Council Code of Conduct for Members and by the Localism Act 2011.

## **4. Election of Representatives**

i. To confirm - Representatives at KALC Swale Committee Meetings

ii. To confirm and update - Councillors areas of Interest

## **5. Minutes of the Parish Council Meeting Held on 8 March 2017**

To consider the minutes of the meetings and if in order sign as a true record

## **6. Matters Arising from the Minutes**

## **7. Public Time**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

## **8. Village Warden's Report**

## **9. Website**

To receive an update

## **10. Chairman's Report**

## **11. Finance**

i. Annual Governance Statement

To agree the statement.

ii. Annual Return for the Year Ended 31 March 2017

To receive the end of year return and to consider the adoption and signing of the return.

iii. Finance Report

iv. To consider invoices and cheques raised

## **12. Planning Matters**

i. Ref: 17/501443/FULL

Address: Eastling Water Supply Works Eastling Road Eastling Faversham

Proposal: Flat roof front extension to main pump house building

ii. Any other planning matter received by 10 May 2017

## **13. Policies and Procedures**

To consider Risk Assessment and Data Protection Policy

## **14. Correspondence**

Request from Eastling Manor to set off fireworks on the church path

**15. Any Other Business-** This for information only and no decision can be made on items raised.

*Wendy Licence*

Clerk to Eastling Parish Council

Date: 4 May 2017