

Eastling Parish Council

Minutes of the meeting of Eastling Parish Council held on Wednesday 8 March 2017 at 6.30pm in Eastling Village Hall.

Present: Cllr Jimmy West (Chairman), Cllr Nigel Bickerdike, Cllr Helen Higgs and Cllr John Payne; and Mrs Wendy Licence (Clerk).

Also present was Mr Alan Willson (Village Warden).

1. Apologies

Apologies had been received from Cllr Julia Bailey (personal); apology accepted.

Apologies had also been received from KCCllr Andrew Bowles (at another meeting) and SBCllr Colin Prescott (unwell); apology noted.

2. Declarations of interest

None were declared.

3. Minutes of the Parish Council Meeting Held on 12 January 2017

Councillors considered the minutes of the meeting held on 12 January 2017 and **AGREED UNANIMOUSLY** to accept them as a true record of the meeting. The minutes were duly signed by Cllr West.

4. Matters Arising from the Minutes

Cllr West reported that the grant application form was received too late to apply for funding.

5. Public Time

No members of the public were present.

6. Village Warden's Report

Mr Willson said there had been little crime reported in the last couple of months. Throwley had cold callers in the village claiming to be ex-servicemen and £50 had been stolen from a resident.

7. Chairman's Report

Cllr West said the farm report had been circulated and it is good for the farm and Council to have regular dialogue. There was a tree in the road which was removed by the farm manager. New gates have been installed. Various trees have been cleaned up particularly in the last week or so as it has been so windy. The footpaths are due to be sprayed out/marked as soon. The farm manager is aware of the tree behind the water pumping station which needs to be moved but at present the footpath is useable.

8. Finance

i. Finance Report

Cllr Payne reported to Members the account at Lloyds Bank and been closed and accounts have been opened at NatWest. There is £18.00 in the current account and £4025.00 in the deposit account. A grant of £1640.00 has been received from the Transparency Fund and £413.99 has been spent on the laptop.

Cllr Bickerdike **PROPOSED** to donate £100 each to the Citizens Advice Bureau and the Kent, Surrey and Sussex Air Ambulance; **SECONDED** by Cllr Payne: **AGREED UNANIMOUSLY**.

ii. To consider invoices and cheques raised

	Payee	Reason	Amount
0007	Cancelled		

0008	Newington Parish Council	Local Council Administration (1/5 share)	£15.32
0009	Mr D Ainsworth	Village website- Oct 2016- March 2017	£150.00
0010	Citizens Advice Bureau	Donation	£100.00
0011	KSS Air Ambulance	Donation	£100.00
BACS	Mr A Willson	Village Warden	£65.00

Councillors considered the cheques and payments raised and **AGREED UNANIMOUSLY** to the signing of the cheques.

The Clerk will submit her timesheet and expenses by the end of the month and **IT WAS AGREED** that Cllr Payne and Cllr Bickerdike have delegated authority to make the payment.

9. Planning Matters

i. Pett Dane

Cllr West said the building is in disrepair and the windows are broken and painted over. A few years ago, the owners had wanted to demolish the building and build an eco house, the first application was rejected by a modified application was passed. The building is listed and Listed Building Consent would be needed to demolish the building.

Cllr Payne said the owners had been approached to sell the property but they have now decided to refurbish the building.

Cllr West said the Clerk had been contacted by a member of the Faversham Society for the Parish Council to contact Swale Borough Council to take action about the state of the building. The Clerk has forwarded photographs of the building to the Conservation Officer.

ii. Any other planning matter received by 8 March 2017

No other matters were received.

10. Website

Cllr West informed Councillors that both websites are progressing well although neither sites show on the first page of a google search yet. The village website included photos and local history on it. The webmaster was unable to attend the meeting.

ACTION: Clerk to invite the webmaster to the next meeting.

11. Policies and Procedures

Councillors considered the Swale Code of Conduct and **AGREED UNANIMOUSLY** to adopt the Code.

Councillors also received the Complaints Procedure and Code of Practice, and the Freedom of Information Act Procedure and publication scheme and **AGREED UNANIMOUSLY** to adopt the policies.

Cllr Bickerdike asked how long papers should be kept for.

ACTION: Clerk to circulate details of document retention.

12. Correspondence

1. 27.01.17 KCC Freight Action Plan consultation.
2. 27.01.17 Rural Kent Coffee and Information Project
3. 30.01.17 Rural Policing update
4. 16.02.17 Kent Police- PCSO contact details
5. 20.02.17 Swale Joint Transportation Board agenda
6. 20.02.17 Cllr Bowles's newsletter
7. 20.02.17 SBC report of the Remuneration Panel for Parish Councils
8. 23.02.17 KALC Parish News
9. 28.02.17 Selling Parish Council request to set up a reciprocal arrangement for grievance procedures.

Councillors discussed whether to have a reciprocal arrangement for dealing with grievance procedures and **AGREED UNANIMOUSLY** not to participate.

13. Annual Parish Meeting

Cllr West informed Members the Annual parish Meeting will be on 27 April at 8pm and will follow the Village Hall Annual General Meeting which starts at 7.30pm. The Village Hall Committee will provide the drinks and the Parish Council will provide the food.

ACTION: Cllr Higgs to liaise with Councillors for the food provision.

14. Any Other Business

Cllr Higgs said the Village Hall Committee is considering purchasing a new notice board for the hall porch.

Councillors **AGREED** that the parish Council agenda should be posted on the Parish Council notice board in The Street.

Cllr Higgs said there will be a free show in the village hall by Circo Rum Ba Ba.

Cllr west said he has been asked to raise the issue of a pot hole.

ACTION: Cllr Payne to report on the Highways portal and also email KC Cllr Bowles.

15. Date of Meetings 2017-18 to be set

Councillors agreed the following dates for future meetings:

Wednesday 10 May 2017 - Annual Parish Council Meeting

Wednesday 12 July 2017

Wednesday 13 September 2017

Thursday 16 November 2017

Wednesday 10 January 2018

Wednesday 14 March 2018

There being no further business, the meeting closed at 8.05pm.

Signed as a true record of the proceedings:

Chairman

Dated: 10 May 2017